



**Student Services Building, Room 254
College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
ASCOM Meeting**

AGENDA

**December 6, 2024
12:00 p.m. – 1:30 p.m.**

- a. Order of Business Call to Order:
- b. Roll Call:

| OFFICERS | PRESENT | ABSENT |
|---|---------|--------|
| PRESIDENT RYLI BOWEN | | |
| VICE PRESIDENT EMILY CARDWELL | | |
| STUDENT TRUSTEE EMELIA NACOS | | |
| SECRETARY KAVEH MANSHOURI | | |
| TREASURER KATHERINE HSI AW | | |
| SENATOR – TECHNOLOGY CECILIA CHAN | | |
| SENATOR – STUDENT ACTIVITIES & SERVICES FARHAN KHALIQ | | |
| SENATOR – STUDENT ACTIVITIES & SERVICES JORGE CHAN | | |
| SENATOR – PUBLIC RELATIONS & MARKETING ARTHUR HU | | |
| SENATOR – PUBLIC RELATIONS & MARKETING LARA BISHOP | | |

| | | |
|---|-----|--|
| STATE STUDENT SENATE REP. GIOVANNI CARBONARO | | |
| ESCOM REPRESENTATIVE VACANT (NON-VOTING MEMBER) | N/A | |

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

- c. Adoption of the Agenda:
- d. Approval of the Minutes:
- e. Public Comment
 - a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

I. New Business (Actions May Be Taken)

- a. Discussion/action to approve NTE \$8,431.00 from acct.#7200 (Intraclub Fund) into club acct.#9575-01 for Alpha Gamma Sigma Spring events. Presentation by club members.
- b. Discussion/action to approve NTE \$200 from acct.#7200 (Intraclub Fund) into club acct.#9575-70 for Transfer Club UC Davis tour on Dec. 6th. Presentation by club members.
- c. Discussion/action to approve NTE \$105 from acct.#7300 (Departments) for MESA to bring COM students to SUMMA Conference on Feb. 8th, 2025. FOAP and PR to follow. Presentation by MESA students.
- d. Discussion/action to approve NTE \$10,000 for fall and spring stipends for ASCOM Board Members from acct.#5650-01 (Service Agreements). PRs to follow. Presentation by Sadika, ASCOM Advisor.

| PR Number | NTE Amount | Name | Position |
|-----------|------------|------------|-----------|
| 00533 | \$590.00 | Ryli Bowen | President |

| | | | |
|-------|----------|--------------------|--------------------------------|
| 00534 | \$540.00 | Emily Cardwell | Vice President |
| 00535 | \$452.50 | Katherine Hsiaw | Treasurer |
| 00536 | \$452.50 | Kaveh Manshour | Secretary |
| 00537 | \$357.50 | Cecilia Chan | Senator of Technology |
| 00538 | \$450.00 | Farhan Khaliq | Senator of Activities/Services |
| 00539 | \$450.00 | Jorge Chan | Senator of Activities/Services |
| 00540 | \$425.00 | Lara Bishop | Senator of PR and Marketing |
| 00541 | \$425.00 | Arthur Hu | Senator of PR and Marketing |
| 00542 | \$357.50 | Giovanni Carbonaro | SSCCC Representative |

- e. Discussion/action to approve NTE \$850.00 for ASCOM winter retreat food and supplies from acct.#4500.07 (Leadership Retreat Supplies), reimburse ASCOM/Sadika's P-Card. Presentation by Sadika, ASCOM Advisor.
- f. Discussion/action to approve NTE \$119.99 for annual Canva subscription for ASCOM from acct.#5650 (Contracted Services), reimburse ASCOM/Sadika's P-Card. Presentation by Sadika, ASCOM Advisor.
- g. Discussion of the potential of adding a "Senator of Environmental Action" position to the ASCOM Board. Presentation by Amely Feiler.
- h. Discussion of Spring Welcome Week ASCOM program on Monday, January 27th. Presentation by Tea Perales, ASCOM Advisor.
- i. Discussion/Action to make Lily Hottenstein an official ASCOM auxiliary member. Presentation by Ryli Bowen, ASCOM President.
- j. Debrief on Finals Week event. Presentation by event co-leads.

II. Standing Business (Actions May NOT Be Taken)

Officer Reports:

- i. PRESIDENT REPORT:
- ii. VICE PRESIDENT REPORT:
- iii. STUDENT TRUSTEE REPORT:
- iv. SECRETARY REPORT:
- v. TREASURER REPORT
- vi. SENATOR – TECHNOLOGY:
- vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES REPORT:
- viii. SENATORS (2) – PUBLIC RELATIONS & MARKETING REPORT:
- ix. STATE STUDENT SENATE REPRESENTATIVE REPORT:
- x. ESCOM REPRESENTATIVE REPORT:
- xi. ASCOM ADVISORS REPORT:

Committee Reports:

- i. COLLEGE COUNCIL REPORT:

- ii. GOVERNANCE REVIEW COUNCIL:
- iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE:
- iv. EDUCATIONAL PLANNING COMMITTEE:
- v. FACILITIES PLANNING COMMITTEE:
- vi. INSTRUCTIONAL EQUIPMENT COMMITTEE:
- vii. PROFESSIONAL LEARNING COMMITTEE:
- viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE:
- ix. TECHNOLOGY PLANNING COMMITTEE:
- x. INCLUSION, DIVERSITY, EQUITY, & ACTION COMMITTEE
- xi. COMMUNITY HOUR COMMITTEE:
- xii. CITIZENS BOND OVERSIGHT COMMITTEE:

III. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

IV. Public Comment

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V. Adjournment:

ASCOM President

ASCOM Advisor