



**Student Services Building, Room 241
College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
Regular Meeting MINUTES
September 7, 2018**

- I. Order of Business
 - a. Call to Order: 9:04 am
 - b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT LIAM CAMPBELL		Excused X
VICE PRESIDENT HELLEN SIGARAN	X	
STUDENT TRUSTEE JADON SEITZ (voted in on 6/14/18)	X	
SECRETARY GABBY HOJILLA (voted in 8/31/18)	X	
TREASURER KAI KONISHI GRAY	X	
SENATOR – TECHNOLOGY PAULA SULLIVAN	Tardy 9:10	
SENATOR - STUDENT ACTIVITIES & SERVICES ANDREA THACH	X	
SENATOR - STUDENT ACTIVITIES & SERVICES LAUREL HALVORSON	X	
SENATOR – PUBLIC RELATIONS & MARKETING FERNANDO SANCHEZ (voted in 6/14/18)	X	
SENATOR – PUBLIC RELATIONS & MARKETING FITRY RAHMADIANTY (voted in 6/14/18)	X	
STATE STUDENT SENATE REP. LAURIE PENNISI – Proxy = Andrea		Excused X
ESCOM REPRESENTATIVE VACANT (NON-VOTING MEMBER)		

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC: Cayri Chan, Thomas Boatright, Ray James

Amina Nakhuda, Juan Miguel Hojilla, Bianca Lopez, Kevin Colgate (kevincolgate@hotmail.com)

c. Adoption of the Agenda

Motion to Adopt: Fernando, Fitry

d. Approval of the Minutes

Motion to Adopt: Fitry, Jadon

e. Public Comment

i. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

I. New Business (Actions May Be Taken)

a. Discussion/Action to amend 8-24-18 Minutes action item F, to include: reimburse MCCD, Sadika's Calcard for the ICC meeting, pr#11430, acct#4500.04.

Motion to Discuss: Kai, Laurel

Hellen: This has been paid. It needs to be approved and reimbursed.

Kai: Didn't we already approve?

Hellen: We need a spoken word.

Motion to Vote: Laurel, Jadon

8-0-0

PASSES

b. Discussion of CCCSAA Student Leadership Conference 2018, Oct. 19, Los Angeles.

Motion to Discuss: Fernando, Laurel

Hellen: Sadika and Tea aren't here. Any board member interested to come to build leadership? We can choose to go to only one when everyone is available.

Kai: Where in LA?

Hellen: Check on the website. I think it's a 3 day event.

Andrea: We can choose only one?

Hellen: Yes. Preferably just one event we all can attend.

Laurel: I work on weekends. Three days are too much even if it's ahead of time.

Jadon and Laurel: Can't be there for 3 days.

Interested in going to LA: Gabby, Fernando, Fitry, Hellen, Andrea, Paula

c. Discussion of General Assembly Statewide Legislative, Oct. 26, Sacramento.

Motion to Discuss: Laurel, Paula

Hellen: This is on Friday, one day thing.

Laurel: I would be more interested in state legislative.

Kai: Are we sure it's the whole week? It might be a day.

Interested in going: Everyone but Hellen and Jadon

d. Discussion of purchasing a couch for the ASCOM office.

Motion to Discuss: Jadon, Laurel

Fernando: We want to purchase a couch. It is attractive for other students to come to this office. Space to talk to other students. We can buy a couch or a used couch from neighbors. We know they're good quality. Some are free, \$150, \$250 dollars. This is a space we can hang out to consider it as a second home. Make it more comfortable.

Kai: Did you know about the couch downstairs?

Fitry: Which room?

Kai: The club rooms. Are you thinking about a foldable couch?

Fernando: Just a normal one. We need to get most of the space. Only 3 people can sit in an L couch.

Jadon: Members of the public could sit.

Laurel: I don't think it's the best use of our funds. A sectional couch would be good. Don't spend a lot. Have a budget.

Fernando: We're not going to use all \$600 dollars for the materials. We can use the remaining money.

Fitry: We can do a couch hunt.

Helen: Let's assign two people to find a couch: Fernando and Laurel.

Jadon: I have a pick up truck to transport it.

Hellen: We can put it on the agenda next week.

Kai: We don't need to measure it. We can give it to someone else if it doesn't fit.

Laurel: We need to. Our main purpose is that it's for ASCOM.

Hellen: We'll discuss this next week.

Paula: We can message the person selling the couch and say it's for student government.

All: Yes.

e. Discussion of Kick-off BBQ Debrief

Motion to Discuss: Jadon, Paula

Hellen: What went well? What can we do better? Andrea and Laurel?

Laurel: Improve on organization during the event. We had a lot of people. Throughout the event, the condiments were not in order. Not the best representation of ASCOM. Overall, really successful.

Kai: The music was lively. People were engaged. Willing to wait in line.

Hellen: Did we do a good job on communicating?

Kai: They had a lot of questions. Good opportunity to ask while waiting.

Fitry: The teamwork was great.

Jadon: Did the veggie burgers get eaten?

Andrea: Yes. The corn was a big hit.

Hellen: Anything to improve on? Some students were frustrated with me. We need to know how to handle the situation. Be polite and calm. Everything else went well.

Fitry: It's a customer service situation.

Laurel: Acknowledge that people are waiting and being patient.

Hellen: Improve on?

Jadon: The coals.

Laurel: The prep work. When 11 started, the cooking hasn't started.

Kai: How clean was the grill?

Jadon: Adequately.

Andrea: I noticed when members of the public came in later. They didn't have anything to do. Things were already getting passed out. They didn't have anywhere else to go.

Hellen: Organize specific duties. Anything else?

Kai: Last year, did we ran out of food?

Andrea: Historically, the last 30 minutes, we give out both the hotdog and hamburger but we didn't this year.

Laurel: Improve on the location. We could utilize the lawn. It was very windy on the LC Quad because of tunnel.

Hellen: A lot of people were holding their books so the lawn would be a good idea.

Kai: Use signs to point people to the right direction.

Hellen: Have someone invite people to the BBQ.

Laurel: That would be good job for members of the public for future events. Utilizing our signs as well.

Paula: A lot of students were asking a lot of questions. For the first two weeks of school, we could give out pamphlets of the map, general information about COM. Assign one designated person to provide information, and entertain questions.

Hellen: We could introduce clubs and resources.

Paula: Lawn sounds like a good idea but we have faculty in this building. Would the wind be better?

Laurel: Out in the open - wind could circulate. We could use the Redwood Grove.

All: Yes.

Fitry: The AC quad. It's open and there are seats.

Laurel: We need somewhere secluded, not too centered.

II. Standing Business (Actions May Be Taken)

a. Officer Reports:

i. PRESIDENT REPORT: No report

ii. VICE PRESIDENT REPORT: College Council meeting, we got to hear about what faculty has been doing. The SS building and LC still brainstorming whether they should make it to one building or separate buildings. ICC meetings yesterday. Not many people signed up. We need a fixed schedule and email that out. We need to improve organization as mentioned before.

iii. STUDENT TRUSTEE REPORT: Filled in for the president. Hellen delivered a great report. I got a second meeting on September 11th. ESCOM representative is looking for a board member to represent ASCOM.

iv. SECRETARY REPORT: Posting sign ups sheets for Constitution Day soon. Please offer suggestions during communications from the floor.

v. TREASURER REPORT: We got a first card back. People appreciate what we do. That's great.

vi. SENATOR – TECHNOLOGY: The surveys about the interviews - pushing it back in the week. I'll resend the forms. Scheduling who's available now. I'll send an email. We want the community to know who the ASCOM board is.

vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES: No report

viii. SENATORS (2) - PUBLIC RELATIONS & MARKETING:

Fernando: We've been doing posters. Posters for club fest are ready. We have drafts for upcoming events.

ix. STATE STUDENT SENATE REPRESENTATIVE REPORT:

x. ESCOM REPRESENTATIVE REPORT: vacant

xi. ASCOM ADVISORS REPORT

b. Committee Reports:

i. COLLEGE COUNCIL REPORT: Mentioned during the Vice President and Student Trustee Report

ii. PLANNING AND RESOURCE ALLOCATION COMMITTEE

iii. EDUCATIONAL PLANNING COMMITTEE

iv. FACILITIES PLANNING COMMITTEE

v. INSTRUCTIONAL EQUIPMENT COMMITTEE

vi. PROFESSIONAL DEVELOPMENT COMMITTEE

vii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE

viii. TECHNOLOGY PLANNING COMMITTEE

IV. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and total time will not be extended.*

Laurel: The past couple weeks - we're trying to make this comfortable place but this is a work environment. I want to request a fundamental respect for work environment. Either tune down the music.

Hellen: Ask if you could play music.

Gabby: I'm leading Constitution Day. This is what I have planned: Post fun facts about the Constitution all around campus. Have games and trivia questions about those fun facts. See if students can answer them. We'll use

the spin-the-wheel. I want to have a survey about the students' opinion on certain political topics. For example: gun control. We'll have jars saying yes - if they support it or no - if they opposed to it.

Kai: I don't think that's appropriate for the school environment.

Gabby: Just an example. Maybe not something to provocative?

Hellen: No. It's better to know the opinions of the student body. It's better to talk about than be quiet about politics.

Laurel, Fernando, Andrea, Jadon, Fitry, Gabby: Agreed.

Kai: Can we get an awareness group?

Laurel: An ESCOM representative can be there. (To Kevin) You can join in our meeting and discuss meetings.

Hellen: Club Fest. Who got a chance to sign up?

Fitry: I can help before early prep on Tuesdays before 11. And clean up after 2 o'clock

Andrea: Same as Fitry. Before 11 and after 2.

Jadon: 1 to 1:30 on the 12th.

Hellen: We need people handing out pizza.

Kai: I can do Wednesday. 11-1

Hellen: We're having a booth for signing up for clubs. And give out information. Need people for set up, cotton candy, clean up.

Fernando: I can be there on Tuesday.

Paula: I work for Sadika. I will be help, but not as an ASCOM board member. For Sadika. Tuesday 9:30 to 11.

Gabby: Wednesdays, the whole day.

Laurel: Tuesdays, the whole day.

Hellen: I'll ask the members of the public after the meeting.

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Ray: I'm a student here. I came in here twice so far to talk about getting a lunch spot on the third floor. There's a door that's locked. I talked to the SMN Dean. In order to make a lunch spot - trash can, custodians are needed. Need someone to open the door.

Kai: How many people are coming in? You might to pick up the trash.

Laurel: You'll have to change the contract of the custodians. Working on getting custodian to pick up recycling bins, not yet happened. Very tough. I'll be talking to them.

Ray: I'm not opposed to taking the trash out myself.

Laurel: I'll definitely bring it up to them.

Kevin: Great work on communication to ESCOM. We're having the Harvest Festival - hands on deck, every board member and auxiliary member. It starts at 10 in the morning. We roast up turkeys and serve it to preschools and staff. Ends 2 to 3. Need to serve the food to students and faculty.

Andrea: ASCOM event?

Kevin: You're expected to attend it. Sadika will give you a heads up.

Hellen: Maybe it's a week before Thanksgiving. Maybe 14th, 15th? We'll check with Sadika. Laurie, who's doing Nacho Day.

Kevin: League of Women Voters (LWV) - grassroots, voter recruitment. Oct 9th (IVC and ESCOM) and 16th have events on IVC to discuss the pros and cons of the ballots.

Kai: Independent?

Kevin: Yes. Not aligned. Very nonpartisan. Talk to you about posters. 3,000 will be attending.

Andrea: You can be there on Constitution Day.

Fernando: Promote it on a table during Constitution Day.

Andrea: Talk to you after meeting.

Hellen: Supplies needed. Hasn't been appointed. Discuss it. Either Gabby or Kai. Liam also sent out an email about the committees. Conversation on who's joining
Fernando: Education Committee. We're receiving the master plan in 6 weeks. We're going to discuss what has been done and goals. I'm a member of that.
Fitry: I chose the Professional Development Committee.
Andrea: Haven't gotten a chance to look at it.
Hellen: Recommended something related to your position.
Kai: I chose the Educational Planning Department.
Laurel: That's the only thing I can make that fits my schedule.
Fernando: Maybe two students for each committee?
Jadon: I'd like to join Technology but Paula's on it. I'll pick something else.
Gabby: I chose the Governance Council.
Paula: I'm sending an email to the Technology committee. If it doesn't work with my schedule, someone else can take it.
Hellen: It's twice a month. Discuss with Jadon and see if you can make a compromise.

II. Adjournment: 10:10 am

Motion: Laurel, Fernando

X _____
ASCOM President

X _____
ASCOM Advisor