



College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
Regular Meeting MINUTES
October 8, 2021
9:30a.m.-11:00 a.m.
 ICS INSTRUCTIONS

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- a. Order of Business Call to Order: 9:39 am
- b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT ANA CAMACHO	X	
VICE PRESIDENT SONIA SALTZMAN	X	
STUDENT TRUSTEE JUNIPER YOSHIHARA PROXY: SONIA SALTZMAN	X	
SECRETARY MARK RAMIREZ	X	
TREASURER VACANT		
SENATOR – TECHNOLOGY HALEIGH BROWN	X	
SENATOR - STUDENT ACTIVITIES & SERVICES FERANDA DAVILA	X	
SENATOR - STUDENT ACTIVITIES & SERVICES MAX BUKOW	X	

SENATOR – PUBLIC RELATIONS & MARKETING EMMA MITTEREGGER	X	
SENATOR – PUBLIC RELATIONS & MARKETING MARIE SCHÖNBORN	X	
STATE STUDENT SENATE REP. FAIZAL KHALIQ	X	
ESCOM REPRESENTATIVE VACANT (NON-VOTING MEMBER)		

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

- a. Adoption of the Agenda
Sonia, Max
- b. Approval of the Minutes
Emma, Fernanda
- c. Public Comment
 - i. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

I. New Business (Actions May Be Taken)

- a. Discussion/action on ASCOM board member roles and responsibilities. Presentation by Sonia, ASCOM VP and Emma, Senator of PR and Marketing.
Emma, Fernanda
Sonia: I know we discussed this three weeks ago. On doing presentations on our goals. We think this will be important just so we know who to go to for support and also so we're respecting each other's time, and capacity for certain events. So, we're hoping to discuss that a little and then vote to give a short presentation regarding positions and responsibilities. During our next four meetings during officer reports.
Emma: I think it also is important for us to review our own responsibilities. With this presentation, we would have to review our responsibilities and then furthermore, we would share it with everyone so it's more transparent and clearer. I feel like it's important for all of us to do that next week. It doesn't have to be super long, just a couple minutes of what you primarily are

doing because I think for everyone it kind of differs from the election packet and what is in there. So, I think even if we would read that, it's still different. I think because of that it is important that we will do that next week.

Sonia: I agree. Does anyone have any questions?

Fernanda: Do you guys need any help?

Sonia: Well, how it would work is every individual board member would be giving a presentation on their position during your officer report at the next board meeting which is the 15th

Fernanda: Okay, thank you.

Sonia: Yeah, of course. Any other questions?

Sadika: So, each individual? Or would the Co-senators do it together because-

Sonia: Oh, Co's would do it together. Right, yeah.

Sadika: Do you want to put that as an agenda item? Or officer reports?

Emma: I mean either, I think, maybe as an agenda item so it's like separated from the weekly. I feel like that's easiest.

Sadika: Then, do you want it where everybody does it in one meeting? Or do you want it where two people do it per meeting and break it up.

Emma: On one hand, breaking it up would be good so it's not that long, but then also until we get to the last person the semester is almost over, and it takes a while to review everyone.

Sonia: I would definitely agree, just for like time and because the semester is almost over, I think it would be important just to have everyone's roles now just so there's no more miscommunication in the future.

Sadika: Do you wanna give a time limit then? For each presentation.

Sonia: One minute per speaker.

Emma: Two maybe.

Fernanda: Or why don't we do like three: Secretary, Technology, and Senators of Marketing. Those three could be this upcoming Friday. So that means it can be shorter, but we can finish quicker. Because right now the positions filled in are like nine. We can do like three, three and one. So, we would be finished in like the third upcoming meeting we'll be done with the presentations of each position.

Sonia: I think it might be easier just to do them all in one meeting because I think the issue was people we're frustrated with miscommunication and not knowing their roles and other people's roles. So, I think if we did that as soon as possible it would be better. I also do understand time is an issue too because the board meetings are not that long.

Faiz: We can do half the people next week, and the other half the next following week.

Fernanda: And then we can leave this item that we're talking about last, so we can finish all the other stuff. Do the important ones first. That way we will have more time to discuss if we do it last. Like, the last item.

Sonia: I don't know, I would still like to do it in one meeting, but I don't know. But if other people would rather do it.

Fernanda: No, I don't mind but if we do it like the last item it would be better just because we would be done with the other items, and we would have more time to stick with that item.

Sonia: That would make sense to have it as the last item. Yeah let's do that.

Emma: So just to like recap, everyone two min presentation on their responsibilities. Next week Friday at the meeting. Co-senators do it together. So that we all know what is happening.

Motion to vote: Fernanda, Emma

Passes Unanimously 7-0-0

- b. Discussion/update on ASCOM Alumni/Transfer Panel. Presentation by Marie, Senator of PR and Marketing and Max, Senator of Activities and Services.
Emma, Faiz

Marie: Transfer panel is next week on 13th of October. We're pretty much ready. It's been kind of difficult to get in contact with some schools because we wanted colleges to join. We have Sonoma State University that will join but, sadly so far no one else. But we have a bunch of students coming to talk about their experiences. The Transfer Club will be there. So yeah, I'm super excited about it and I hope all of you guys will come.

Max: Just adding on to that, I sent out an email to Kristen seeing if she has direct contact with any college admission counselors and I'm hoping to see a response for that today just so I can see if I can use those as a last-minute effort. We have a student from a UC and a CSU campus, so we want to try to get all the demographics, for the different people trying to transfer. We had originally UCLA and UC Berkeley, but lack of communication, so they kind of dropped out which is pretty unfortunate. So, we're trying to get another UC. In terms of having contacts, it's a three-section panel: (1) resources COM offers. I was in the Transfer club meeting last week and we're going to have two students coming in talking about what that offers and then continuing to see with that and then also hosting some of the other programs that I know just COM as a campus has for transfers. (2) students – we have students from UC Berkeley and other CSU campuses and also private institutions who are going to speak about their transfer experiences (3) college admission counselors – talk about the general process, what they expect from things like essays, GPA, coursework that's required to transfer in. Just so students have insight from all three degrees. How to continue with transferring. What it's like from a student perspective. What it's like from a college perspective.

Sadika: That sounds really good both of you. Good job. Who are we missing? What demographic are we missing?

Max: Right now, we said we have a CSU, but we're missing one from a UC. UC is my main priority right now. We had UCLA and UC Berkeley kind of drop out. I asked Kristen if she had any specific contracts at UC Davis.

Sonia: Like students?

Max: No, like college admission counselors. We want to try to get UC's that are nearby because that's where most people are likely going to be transferring. That's why I asked Kristin because she runs the transfer panel in her own class like if anyone is going to know it would be her, so I'm waiting on a response from her today. I sent the email out yesterday. I asked Kristin if she knew anybody or knew anybody who would know anybody. Because I know some of the counselors might.

Haleigh: I was going to say if worse comes to worse, I would put like Troy, one of the counselors on there, because I had a class with him and he's like really knowledgeable about what you need to transfer.

Max: Okay, yeah, I'll keep that in mind, and definitely see because I know the counselors, especially the ones I've worked with, are very qualified so maybe having some of that insight. I was thinking something else I could do is like include them in the beginning resource page. Like I have the students talking about Transfer Club. But I think if I have a counselor talking about like how the counselors work with you to set your classes and what to do if I tagged a little late for this year, but for students for next year.

Fernanda: For my counseling class that I have on Fridays, we had the UCSB admissions representative come into class. I could email her and see if she's willing to come to the event and talk.

Emma: Also, Max did you email the office for the transfer thing on campus? the transfer and career center.

Max: I don't believe I did.

Emma: This is how I always set up my appointments with the UC counselors, maybe they can put you in. Because they have time slots. If they have a time slot open, they come to you.

Max: Set up an appointment but then say like 'hey can you do it for this event instead'.

Sadika: So, the coordinator for that is on maternity leave. So, I think Kristin would be our best bet. She is actually working with Chelsea and filling in while this person comes back.

Sadika: Just ask is there a rep that is going to be here on that day and see. That's a good idea.

Max: That's the next step to see who we're going to get. Originally, we thought we had them, that was kind of a last second 'we need to get somebody'.

c. Discussion/action on final times and links for each remaining fall program. Presentation by all.

Sonia, Max

Sadika: Did everybody figure out their times for each of the events?

So, transfer panel, we have the link and everything set on the poster right?

Max: Yeah 12:30 on Wednesday (10/13)

Emma: Is the poster out yet?

Max: Marie is the poster out yet?

Marie: We're waiting on the translations

Fernanda: Marie, I sent you the translations on Wednesday.

Emma: Okay I will double check, maybe I just missed it.

Sadika: Okay who's next after transfer panel?

Sonia: Next is us, October 20th.

Max: Yes. Sonia and I. 12:30 am, it's another Wednesday. We'd like to do that time because it's the community hour so everybody's available.

Ana: Then it's Día de Los Muertos, 11/01 at 12:40 am. Sorry, then its Hispanic Heritage Month which is October 25th.

Sadika: Are you doing a program?

Ana: We're collaborating with Tea, with Student Activities.

Sadika: You're doing Women of Color Café?

Fernanda: Yeah

Sadika: So that's already set.

Ana: And this is with COMchella too.

Sadika: The Mariachi for the first, right?

Fernanda: Voters of Education is on 11/02 (Tuesday)

Sonia: We're meeting after this meeting.

Sadika: So, no time yet?

Sonia: No

Sadika: Okay can you get that to me as soon as possible.

Fernanda: We will send the time to you during our office hours today.

Emma: Next is Native American Heritage Day. I met with Juniper, and we decided on 12:45-1:30 it's on the 24th Wednesday of November. After that already is finals week. We decided on four events Monday 12:40-1:30, Tuesday 12:40-1:30, Wednesday 7pm-9pm, and then Thursday will be 12:40-1:30 again.

Sadika: So that's Monday, Tuesday, Wednesday, Thursday. You all will be able to do this with y'all finals schedule?

Emma: We thought of like doing a movie night and then one yoga event, one with mental health something like that.

Faiz: There's also Veteran's awareness day with me and Juniper, it's on the 11th of November. It's a Thursday.

Sadika: It doesn't need a time because it's just a social media campaign

Faiz: No, it does not

Emma: Does it need a poster?

Faiz: We're not sure. We're thinking right now. So right now, we have a plan, where it's going to be like a bunch of videos of veteran's talking and we'd be asking them questions. Like what is something that you wish you knew before you enlisted and stuff like that. Then, like each day

following up to the 11th we would post two videos on Instagram. Depending on how many veterans we get. Right now, were in the process of figuring out what questions to ask.

Sadika: Ana, so last year Ferch set up all of the zoom links and had that ready to go. So, can you be the one to set these up?

Ana: Yes

Emma: So, can you get them to me and Marie, it will be for the posters.

10/13 12:30

10/20 12:30

11/1 12:40

11/2 tbd

11/24 12:45

12/13 12:40

12/14 12:40

12/15 7 pm

12/16 12:40

Sadika: So, Sonia and Fernanda, please send that to Ana, me, Tea, and Mark for minutes. For your event after this. And then Tea you do the zoom link for COMchella though right,

Tea: Yes, that's right.

Sadika: So, Emma and Marie you don't have to worry about a poster for COMchella is that correct Tea?

Tea: Yes. Well wait actually, the poster for COMchella if it's for the mariachi would be through ASCOM

Sadika: Take that back. Can you send them the link for mariachi and the date.

Tea: Yes.

Emma: So that's for Dia De Los Muertos, please get that to Marie.

Marie: Yes, Thank you.

Ana: Does Marie have to work on the WOC cafe poster?

Tea: No, I will do that one.

Sadika: 10/25 it's a WOC Café that Tea leads and so they're just collaborating for that one event.

Emma: What is the original event of that one?

Fernanda: Hispanic Heritage Month.

Emma: So, Marie doesn't have to make a HHM event poster?

Fernanda: No.

Marie: Good to know.

Sadika: Okay, let's stop and think about that for a second. It is WOC Café, but I feel like we should announce it in some sort of way.

Fernanda: Tea can send us the poster, it will probably say in collaboration w ASCOM.

Ana: It would have ASCOM's logo on it.

Sadika: I'm just thinking, do you wanna have something that has some facts about Hispanic Heritage Month, or something like that. What do y'all think? You don't have to but I'm just wondering if it's a heritage month, do you wanna have information about heritage month. Or do you just wanna do the event. That is totally fine too.

Fernanda: It just that we haven't gotten a lot of people haven't been seeing our social media presence. So, it's just posting it for nobody seeing it.

Sadika: Okay that's fine, I just wanted to ask. So, I guess no. Marie doesn't have to do that.

Tea: I think Haleigh had her hand up.

Haleigh: I was just going to say that our two like 'bigger' posts which was the Constitution and Afghanistan, those like did the best out of the majority of the posts because I can kind of like see which posts are popular and the ones that are worse. So I was just gonna say that maybe it would be a good idea, but it's up to you guys.

Max: Those are the campaigns though.

Sadika: Yea, this will kind of be like that. It's up to you all.

Fernanda: we will have the answer by the end of the day. We will have the answer by the end of today. We will email everyone.

Sadika: Marie, does that work for you?

Marie: Yeah that works, I mean just send me an email with the information and what's happening once you guys know.

Fernanda: Okay, sounds good, thank you.

Emma: Technically it says on the poster, HHM 10/15.

Sadika: So it's the month, so it wouldn't even though there's the day that they announced it and pronounced it, it's the month anytime that any information goes up should be fine. What do you mean 10/15

Emma: It says on the poster specifically 10/15

Sadika: Oh, that's fine what I'm saying is the 10/25 is the WOC café, so I got confused as well.

Emma: There's an event on the poster for 10/15. Like there's going to be an event for the 15th of October

Sadika: That's a good point, thank you Emma.

Max: We can do a campaign for the 10/25 and then include like on the last slide of the campaign a poster to the WOC Café on the 25th.

Emma: I just want to point out that that's next week, and it's not like Marie and I can do something last minute right?

Sadika: So, that means that nothing is happening on 10/15 then, even though it's on the poster. What Emma is saying is that y'all put a date on the poster for an event. So, there's no event happening. So, let's just be really mindful going forward, that if you have something on there, then you got to be thinking about that because now. Tea does that make sense? Because 10/25 is well after, but you know. Then people are looking at that poster going 'oh something should be happening'.

Tea: Yeah.

Max: Do we have our Instagram on the poster? We can kind of reference the Instagram to see info about the event and realize that it is becoming collaborating with the WOC café I think it should be all right.

Sadika: I think there should be an announcement of some sort though

Max: That's what I'm saying, something on the Instagram on the 25th, so people that are looking for it would figure out the information.

Sadika: I think that is really important to just get something up. If it's not a poster. Haleigh, to just post on there on 10/15 referencing the WOC café.

Tea: I can have the poster by then, and even go LIVE that day. We will coordinate.

Sadika: So, can y'all coordinate with Tea and Haleigh? And then, Marie and Emma, don't worry about it because it doesn't need to happen. Something needs to be posted on the 15th.

Emma: Okay, sounds good.

Marie: Thank you.

Sadika: I think we're good.

- d. Discussion on Undocumented Student Week of Action, October 19-22. Presentation by Sadika, ASCOM Co-Advisor.

Fernanda, Faiz

Sadika: Okay, so, the chancellor's office for the last few years has been spearheading the undocumented student action week. The week is coming up on 10/19-10/22. I sent an email to everybody; I think you should have seen it. With the webinars that are on there. Would love for you all to participate, also get the word out, we don't have to do any specific campaigns. Haleigh, I would like that posted please. So, if you can make sure it gets posted now. Then, during that

week, they usually send different images for us to post on our social media. So, I'll get that to you when we get it. If you can just make sure during that week, you're just regularly posting the information. It has to be during that week because we as a system, all 120 colleges, we post and do different events. So, know that that will be coming to you, just wanted to make you all aware. So that you can get the word out and also attend.

- e. Discussion on ASCOM office access. Presentation by Sadika, ASCOM Co-Advisor.
Fernanda, Emma

Sadika: Just wanted to let you all know that Student Services is now open M-Th 9am-1pm. Second floor only, so only to get services. During that time Tea, Nequishé, and I are in the office, so if you wanted to utilize the space, you can do that. What I wanted to say was that we can't have everybody in the office on any given day. Just because it's a lot of people and it's not as big as this room. Or this gigantic table. So, if you want to utilize that space, just make sure to check in with the person who is working there that day.

Max: What are the services?

Sadika: Enrollment Services 10-1, Cashiering, Counseling open by appointment-basis but mostly still on zoom. Student Accessibility Services on zoom, Outreach, EOPS, International Ed by appointment basis. Just call the numbers and make sure they are available and in the office. Two biggest ones are Enrollment Services and Cashiering. Friday's services are only online.

II. Standing Business (Actions May NOT Be Taken)

a. Officer Reports:

- i. PRESIDENT REPORT: This week I had my one-on-ones. I met with Mark, Max, and Fernanda to add Mark to events, and he is going to co-lead Día De Los Muertos with Fernanda and I, and one other one that is still to be decided. I also met with Emma on Wednesday. I also met with Fernanda and Tea to talk about mariachi bands. I contacted the Mariachi band from last year and hope to hear back soon.
- ii. VICE PRESIDENT REPORT: We had our first college council meeting which went super well. We had a total of seven ICC reps in attendance. I'm super excited for that, they all seemed very excited. We're doing elections next week. Had my one-on-one with tea. Met with Emma this week as well. I also met with Max to go over microaggressions in the class.
- iii. STUDENT TRUSTEE REPORT:
- iv. SECRETARY REPORT:
- v. TREASURER REPORT:
- vi. SENATOR – TECHNOLOGY: I did go to office hours on Tuesday. I was kind of slacking this week, so I'm going to post everything today that I've been meaning to.
- vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES: Max: I met with Mark, Fernanda, and Ana to talk about the events that Mark's going to go over. Gave him a rundown of what to expect from each event. He is going to be helping Ana and Fernanda with HHM. I gave him a little bit more time to decide, just to go over what he thinks might work well with his schedule, and what he's most interested in. Other than that, I met with Marie, and we've been in frequent contact over text just trying to coordinate the transfer panel. Mainly has just been outreach and seeing who knows who. We have a couple contacts from transfer club, and students who transferred, specifically from ASCOM actually to CSU and UC campuses. I met with Sonia to finalize dates and times and what we want

microaggression's presentation to look like based off last year's structure, and how we do it over zoom. Had one more one-on-one with Fernanda and Ana over how it's been going so far and it's been pretty good.

Fernanda: I met with Emma and Ana today to discuss our final's week event. I also met with Tea and Ana to talk about the mariachi. I called one and they answered but most of their team cannot do it that day so I will continue searching. I had my one-on-one with Max, and we talked about the events and if everything is going as planned and all.

- viii. SENATORS (2) - PUBLIC RELATIONS & MARKETING: Marie: this week was mostly just planning the transfer panel. I made a zoom link for the first time in my life. We have a student from a UC and private school coming, but he gave us a contact and now we have a UC, private, and state school students that will be joining. So, we kind of have a student from every single college demographic. It has basically just been a lot of outreach and trying to get more colleges to join. I was hoping to get one more. I just saw the translations, so the poster is done. This week has been mostly about the Transfer Panel. Obviously, with Ana we're gonna have a one-on-one on Tuesday so we talked about that.

Emma: I met with Sonia for our presentation preparation. Had a one-on-one with Tea to check in how everything is going. Had a one-on-one with Ana yesterday to talk and check in. I made a poster for Mark to welcome him on IG, and also a team poster. Please Haleigh, let me know if you got them, and get them up please. Met with Juniper to talk about our Native American Heritage event. That went really well. Next week we're going to present about that. Today, I met with Ana and Fernanda for finals weeks.

- ix. STATE STUDENT SENATE REPRESENTATIVE REPORT: Faiz: This week has been light. Gavin Newsome signed a new bill this Monday that gives more money to colleges for all ready existing programs like Cal Fresh. I have a meeting later today with SSCCC and hopefully be talk about general assembly and will give more details about it as it comes closer. I've been talking with Juniper about Veteran's awareness. If you guys know any veterans, we already have contacted one, but I think we're going to need more than one. So if you know any veterans who want to take part in this or know how to reach them please let me or Juniper know.

- x. ESCOM REPRESENTATIVE REPORT:

- xi. ASCOM ADVISORS REPORT:

Tea: Hey everyone, just wanted to give props for keeping things moving and its really exciting to have Mark on the poster and have that go up. Excited to see that with the board. Remind folks that if you are leading a program and want to collaborate with me, or Student Activities and Advocacy just like we're doing for the WOC Café and combining that with the Latinx heritage month and COMchella, just know that collaborating with us, Student Activities and Advocacy is an option, or other departments as well. Thanks to folks who have reached out to Sadika and myself to get additional support or have check in. Just want to remind folks that we are here to be of support, whether you want to have a check in, one-on-one, weekly or schedule it out, or if something pops up that you need support around. So, thanks to folks who have been utilizing that, just want to remind folks that we are here to support you all. Just reminding folks around your ASCOM community flag. One of the areas was community accountability, so just want to highlight that right now. If there is something that you feel your teammate on ASCOM, not just your CO's but the whole board, if there's something you feel like folks are doing really well, that part of accountability means letting folks know. Also, if there is an area you feel someone

needs extra support around or reminders on, that also means checking on one-on-one to provide that. You're all holding each other through the growth and leadership development of your roles and positions. Practice that communication with each other. All I have for now, looking forward to the collabs in the future. Contact Sadika, I, Mark, and Ana if you need an excused absence.

Sadika: Emma, I checked for the posters, they are not there yet. Just a heads up on that. They might be printing them today. They might be here on Monday. I will check it.

Haleigh, please get those up. I know there are various things that needs to be put up onto social media. Mark, I've been putting you on those emails as well, so if you can do that on behalf of our office that would be really helpful. Heads up to everyone that Mark will now be leading the agendas and the minutes, so he will be doing the Call for Agenda Items for every week. So, when you see his email, please make sure you send him the agenda items, and then I'll support him in making sure the agenda is ready to go. He is going to be starting that starting next week. I realize Juniper is not going to be here to give her report. Is someone going to arrange to talk about what she does or?

Sonia: I think I can do it since I am her proxy, but also, she usually doesn't send me officer reports. But I will reach out to her and ask.

Tea: A short paragraph or video too!

Sadika: I know we have had conversations about what the campus is doing around COVID and support and protection and safety. There is an actual area of the website that is dedicated to the procedures and protocols of what we're doing. I'm one of the chairs for the committees that works on the implementation of a lot of these procedures. So, I wanted to direct folks there. If you can go to that site and refer students to that site to let them know we actually have a lot of safety protocols in place, including our vaccination policy, that would be helpful. There is already a section on the website of what we are doing. Before anything we get to a place what are we doing, what are we not doing, I would say review those pages before anything. Regarding Faiz's update about Governor Newsome did pass that bill and wanted to let y'all know that that money is coming to the community colleges, and it does go towards addressing food access. So, for folks who know about our food access and resources around Target gift cards, around bookstore access, around housing access. The money that comes in, we try to funnel it into those services and resources, so it is accessible to folks that have made a COM Care report and needing support around that. Lastly, I wanted to echo Tea's sentiments about communication. I can already see it getting better, and so I really wanted to praise you all on that. You brought your updates and met your deadlines, and I'm appreciating that because, it's making it easier. Please make sure that you're checking programmatic calendar. I think that does set some frustration. I feel it at times. I can see it with Emma and Marie feeling like they're trying to juggle what going on, when it's happening. So, make sure if there is a program coming up, and you're changing something about it, that you're communicating to Emma and Marie because it impacts them and their job responsibilities as well. Next week, I am in the office on Monday. Tea is in the office on Tuesday. Then, I'm in the office on Wednesday. Just so you know we do alternate coming into the office, so if you are going to be coming in, know who will be there and who to contact.

xii. Committee Reports:

- i. COLLEGE COUNCIL REPORT (Ana and Sonia): Sonia: We had our college council meeting yesterday, we went over covid-19 updates, LRC design updates; which is the empty piece of land over there. They did a presentation on what the architecture is gonna look like, both the outside and the inside. Mostly a lot of

legal updates for different VP's that are up for review. We did senate updates, constituent updates.

- ii. GOVERNANCE REVIEW COUNCIL: Faiz: Had my first meeting on Wednesday. I got to meet everyone. Went into how things work. First thing that we did is we went over the PGS plan and basically it's a plan that gets reviewed every year or so. But it hasn't been reviewed since 2016, so that's something that we did that, we talked about all the changes we're making to it. Then we talked about surveys that we're gonna send to other committees. Hopefully sometime in the fall. It will be sent out to all the students that are on committees.
- iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE: Fernanda: no meeting but will be happening this upcoming week
- iv. EDUCATIONAL PLANNING COMMITTEE: Emma: I met someone on Tuesday in person because I was confused about what the committee is doing. She basically gave me a plan that the college developed three years ago. A six-year plan, split up into three years. We are in the first three years. They will develop a new plan this spring So, the plan has been messed up because of COVID. Some goals are met earlier, some later. I have another meeting on Monday. Every week we get a presentation on one of the sections to see what is happening. Next week we are going to have a new focus on one of the areas
- v. FACILITIES PLANNING COMMITTEE:
- vi. INSTRUCTIONAL EQUIPMENT COMMITTEE:
- vii. PROFESSIONAL LEARNING COMMITTEE:
- viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE (Fernanda):
- ix. TECHNOLOGY PLANNING COMMITTEE (Haleigh): Nothing new, meeting was last week, but won't happen for another couple week
- x. INCLUSION, DIVERSITY, EQUITY, AND ACTION COMMITTEE (Helen Sigaran): Marie: Will have our first meeting right after this so I am very excited
- xi. COMMUNITY HOUR COMMITTEE (Fernanda and Max): Fernanda: We will not have our meeting until Wednesday.

IV. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

Max: After this meeting I need you and Sadika to sign one of the SSA forms but that is all

I. Public Comment

This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)

Ana: I've also been working with MAPS, I'm on the event planning team. We're having an event at the end of October. We're thinking about collaborating with ASCOM. We will ask for a poster to be made. We will present an item to ask for money. It's going to be until the end of October.

Sadika: Make sure that that agenda item is added. You have to request Mark to put that as an agenda item. Have details on that. It is a funding item, just make sure that there is a funding

request form that gets submitted by now. You can find everything on the website. There's a request for poster so, I think you need to consult with Emma and Marie on capacity. I would do that sooner than later if it's in November. Because there's only two and a half weeks left.

Ana: Okay.

Sadika: Thank you.

Ana: Anything else?

- II. Adjournment: 10:33
Fernanda, Sonia



ASCOM President



ASCOM Advisor