 **Student Services Building, Room 241**

**College of Marin-Kentfield Campus**

**835 College Ave, Kentfield, CA 94904**

**Regular Meeting AGENDA**

**December 7, 2018**

1. Order of Business
   1. Call to Order:
   2. Roll Call

|  |  |  |
| --- | --- | --- |
| OFFICERS | PRESENT | ABSENT |
| PRESIDENT  **LIAM CAMPBELL** |  |  |
| VICE PRESIDENT  **HELLEN SIGARAN** |  |  |
| STUDENT TRUSTEE  **JADON SEITZ (voted in on 6/14/18)** |  |  |
| SECRETARY  **GABBY HOJILLA (voted in 8/31/18)** |  |  |
| TREASURER  **KAI KONISHI GRAY** |  |  |
| SENATOR – TECHNOLOGY  **ASHLEY CHANTHONGTHIP (voted in 11/2/18)** |  |  |
| SENATOR - STUDENT ACTIVITIES & SERVICES  **ANDREA THACH** |  |  |
| SENATOR - STUDENT ACTIVITIES & SERVICES  **LAUREL HALVORSON** |  |  |
| SENATOR – PUBLIC RELATIONS & MARKETING  **FERNANDO SANCHEZ (voted in 6/14/18)** |  |  |
| SENATOR – PUBLIC RELATIONS & MARKETING  **FITRY RAHMADIANTY (voted in 6/14/18)** |  |  |
| STATE STUDENT SENATE REP.  **LAURIE PENNISI – Proxy = Hellen** |  |  |
| ESCOM REPRESENTATIVE  **DENIZE SPRINGER (NON-VOTING MEMBER)** |  |  |

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS: Cayri Chan, Liam Zhu, Thomas Boatright, Amina Nakhuda, Juan Miguel

Hojilla, Blanca Lopez, Paula Denise Sullivan

MEMBERS OF THE GENERAL PUBLIC:

* 1. Adoption of the Agenda
  2. Approval of the Minutes

* 1. Public Comment
     1. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

1. New Business (Actions May Be Taken)
   1. Discussion/Action to approve funding NTE of $3,250.00 from acct.#7200-99 (Intrafund clubs) into 9575-70 (Transfer Club) requested by the Transfer Club for the Southern California College trip. Funds will be used for transportation, food, hotels, and accommodations.
   2. Discussion/Action to approve BT, $150.00 from **7900** Contingency, onto Parking Permit acct#4500.31 to cover ASCOM Spring 2019 permits.
   3. Discussion/Action to approve amending 9-14-18 Minutes, item #A, to include a portion of this funding will be used to reimburse Sadika’s Calcard, $282.18, pr#11521, acct#4500.04, Costco IVC Harvest Day Lunch.
   4. Discussion/Action to officially recognize the DIY Music Club and award $100.00 seed money, from acct#7200.99 into acct# to be assigned by Fiscal Services, pr not required.
   5. Discussion/Action to amend 11-2-18 Minutes, item D, to include pr#11467, office supply order, staples.
   6. Discussion/Action to approve funding for ASCOM Office Supplies, NTE $500.00, acct#4500.01, pr#11514.
   7. Discussion/Action to amend 10-5-18 Minutes, item B to include pr#11516, Tutoring and Learning Center Budget Transfer for Cram Jam.
   8. Discussion/Action to amend 11-30-18 Minutes, item E, to include reimburse Sadika’s Calcard $123.02, pr#11506, Woodlands, Cocoa Day.
   9. Discussion/Action to approve funding NTE $600.00 for ASCOM’s Spring 2019 Retreat, acct#4500.07 (Leadership Retreat Supplies).
   10. Discussion/Action to approve funding for ASCOM Board Members Stipend’s FY 2018/2019, NTE $10,000.00, acct#5650.01 (Service Agreements). Disperse the following amounts below:

Liam Campbell $1,125.00

Hellen Sigaran $925.00

Kai Konishi-Gray $275.00

Gabby Hojilla $550.00

Laurel Halvorson $225.00

Andrea Thach $225.00

Fitry Rahmadianty $225.00

Fernando Sanchez Lopez $225.00

Ashley Chanthongthip $112.50

Laurie Pennisi $112.50

1. Standing Business (Actions May Be Taken)
   1. Officer Reports:
      1. PRESIDENT REPORT:
      2. VICE PRESIDENT REPORT:
      3. STUDENT TRUSTEE REPORT:
      4. SECRETARY REPORT:
      5. TREASURER REPORT:
      6. SENATOR – TECHNOLOGY:
      7. SENATORS (2) – STUDENT ACTIVITIES & SERVICES:
      8. SENATORS (2) - PUBLIC RELATIONS & MARKETING:
      9. STATE STUDENT SENATE REPRESENTATIVE REPORT:
      10. ESCOM REPRESENTATIVE REPORT:
      11. ASCOM ADVISORS REPORT:
      12. Committee Reports:
      13. COLLEGE COUNCIL REPORT:
      14. GOVERNANCE REVIEW COUNCIL:
      15. PLANNING AND RESOURCE ALLOCATION COMMITTEE:
      16. EDUCATIONAL PLANNING COMMITTEE:
      17. FACILITIES PLANNING COMMITTEE:
      18. INSTRUCTIONAL EQUIPMENT COMMITTEE:
      19. PROFESSIONAL LEARNING COMMITTEE:
      20. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE:
      21. TECHNOLOGY PLANNING COMMITTEE:
      22. INCLUSION, DIVERSITY, EQUALITY, AND ACTION COMMITTEE:
2. Communications from the Floor
   1. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and total time will not be extended.*
3. Public Comment
   1. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

1. Adjournment: